

## Wentworth Falls Garden Club Inc. Committee Meeting – Agenda – Tues 1 October 2024.

Venue: 3 Cooks Road, Wentworth Falls. 10:06am.

Attendance Duncan Leys, Barbara Fox, Grant Clarke, Sonya Forza, Carlene Martin, Maggie Weir, Kevin Hummel, Susan Hummel, Gai Horrocks,

Apologies: Belinda Coates

Acceptance of previous Minutes moved by: **Barbara Fox** **Seconded: Duncan Leys**

### Business arising from previous Meeting

- Bank access organised: signatories Duncan Leys, Sonja Forza, Gai Horrocks and Martin Vaughan.  
Henry Nelson is no longer a signatory
- WFGC email access: Duncan Leys, Susan Hummel, Gai, Horrocks, Sonja Forza please remain after CM for email set up with Carlene Martin.
- Keys to library cupboard in SoA Hall now in possession of Barbara Fox

### Correspondence In:

- From John Parsonage  
Senior Expo. Building Connections Within the Community. Thursday 17 October 10am - 2pm BM Cultural Centre. (Plus Springwood Hub for CBMGC and BMGC 10 Oct) Food, table, chair provided. Banner, brochures and promotional materials required Volunteer/s.  
Gai explained that the senior expo is about all-things seniors. It is to be held at The Hub Springwood and Culture Centre Katoomba. Leura garden club is going to man stand and getting brochures printed, giving away plants, etc. **Agreed:** Wentworth Falls Garden Club not given sufficient time to action request.

### Correspondence Out:

- John Parsonage GCA BM Zone Coordinator re Crookwell Bus trip 2-3 Nov. Advised Expression of interest. Ne person interested. **Action:** Gai will present information at meeting.
- Lyn Cook jimlyn4@ [bigpond.com](mailto:jimlyn4@bigpond.com) Wentworth Falls War Memorial Garden. Let it slide for the moment. Seven members expressed interest. Requested meeting/contact details in time for WFGC Newsletter 29/9 **Agreed:** to leave in abeyance
- Gai sent thank you note to Geraldine Sternberg for garden ramble 3 Sept 2024. 27 attendees 25 members 2 visitors.
- Gai notified John Parsonage that C Conway no longer delegate for Wentworth Falls Garden Club and Maggie Weir is now delegate. John Parsonage has acknowledged receipt of email.

### Morning Tea – Barbara Fox

- Barbara has extra paper cups for picnic at D Davis home after the October GM and will take to meeting. At the meeting Barbara will ask for show of hands to indicate how many are going. Dorothy will take the urns to her place after the meeting. Barbara will take the urns home to her place after the picnic.
- Babara will provide instructions to tea drinkers regarding disposal of teabags at morning tea
- Barbara to ask for helpers at morning tea.
- Barbara commented on filthy state of tables. **Action:** Barabara to photograph tables and Gai to inform BMCC.

### Financial Report – Sonja Forza

Cash Book Balance at 1st Sept	\$6,933.76
Plus Monthly Income	\$2,717.28
Minus Monthly expenditure	\$384.90
<u>Cash Book Balance at 30 Sept</u>	<b>\$9,266.14</b>
<u>CONTINGENCY Fund for Equipment</u>	<b>\$2,500.00</b>
<u>Available Funds</u>	<b>\$6,766.14</b>

- Complete financial statement for months of September and August as per email. Sonja mentioned the large income because of events. Christmas Club lunch needs 30 attendees, and deposit needs to be paid at beginning of November. Rejection fee 2:50 noted
- Sonja Forza received bank tax residency details from Henry Nelson. Sonja is the public officer so has home address as registered address. Duncan has information regarding taxable income. **Action:** Sonja to complete and submit Organisation tax residency self-certification form on behalf of Wentworth Falls Garden Club.
- Discussion: Martin Vaughan should be invited onto the committee as an assistant treasurer. He is not expected to attend committee meetings. **Agreed**
- Discussion: presentation of financial report at GM format. **Action:** Sonja to present an abbreviated report to meeting and to post the full report on the notice board.

#### **Welfare – Lea Nelson via email**

**Action:** Gai to follow up with Lea before the general meeting

#### **Membership – Kevin Hummel**

Kevin advised that October GM is the last opportunity for members to renew their subscription before their names are taken off the membership roll. Currently there are 14 unfinancial members. Kevin will not be at October GM. **Action:** Carlene will mention this to members with emailed Newsletter and Susan will mention this to members at general meeting.

New member accepted: Penelope Randall who attended September meeting as a result of an ad in the *Gazette*

Moire Forrester is relocating to be closer to family.

Marjorie Gunasekara is relocating also. She will be sorely missed. We wish her well.

#### **Library – Belinda Coates apologises**

Discussion: Social Media and Gazette. It was noted that Belinda posts as herself on Wentworth Falls neighbours Facebook page and she advertises the Garden Club in the Gazette. **Agreed:** A big thank you to Belinda.

#### **Communications – Carlene Martin**

- **WFGC Web – Sed Mayne (not at meeting)**  
**Action:** Carlene to discuss with Sed her access to website so she can update rosters
- **Newsletter – Carlene**  
Carlene confirmed we have newsletter email [newsletter.wfgc@gmail.com](mailto:newsletter.wfgc@gmail.com)  
Roster information for current month will be included in email accompanying newsletter.
- **Audiovisual equipment – Grant Clarke**  
Grant asked where was old computer? He would like it to be kept in the cupboard at SoA Hall as a back-up.  
**Action:** Grant will create a slide to remind members to turn their phones to silent during the meeting.
- New email for Garden Club. **Agreed** that the email address be [secretarywentworthfallsgc@gmail.com](mailto:secretarywentworthfallsgc@gmail.com) **Action:** Carlene Martin to set up access to new email address after the meeting.
- The secretary to advise interested parties of new email address. **Action:** Gai Horrocks to advise Blue Mountain City Council and Garden Clubs of Australia.

## Guest Speakers – Maggie Weir

David Kennedy speaker for Oct. is bringing a lot of plants for sale.

Maggie presented additional information about the proposed speaker for March 2025, Firesticks. **Agreed:** Firesticks is not a suitable speaker.

## Events

### Matters outstanding:

- Prompt Format. One-page financial planning for event. **Agreed:** that the event page have one column for budget and one column for actual costs.
- **Upcoming events:**
  - 10 Oct *Trevlyn*. **Action:** Dorothy Davis and Barbara Fox
  - 15 Oct Chinese Garden of Friendship: **Action:** Duncan Leys booked venue for 17 people. The pump house hotel was unavailable. Duncan has booked the Belvedere Hotel for lunch. Duncan to email attendees.
  - 5 December Lavender Farm: **Action:** Belinda Coates
  - 12 Dec. Christmas lunch: **Action:** Duncan Leys. Discussion: lucky door prizes and table decorations TBA
- For further discussion: to investigate Humanitix to organise payment and ticketing for events.
- Discussion re members attending events as per email from Belinda Coates:  
**Agreed:** Members book and pay for the event, and a wait list is maintained when bus is full operated by the organiser. No individual arrangements.  
There will not be any owner driver attendees.  
There will not be any car-pooling.  
**Action:** Gai to contact Belinda and Carol. No need to contact Louise.

Popular events may be re-visited in line with demand.

If events have not filled by the advertised closing date, then members of Leura Garden Club could be offered places.

- Possible events for 2025:
  - Lavendar Farm and Highfields
  - Rookwood Cemetery
  - Auburn Botanic Gardens
  - Camden Park
  - Friends of Fernhill and Mulgoa Valley
  - Heritage House: James Broadbent

## General Business:

Hall Set Up Tables to be set up at 8:30am.

Online booking of SoA Hall for 2025 will be done by Secretary when new email set.

**Discussion:** five-minute speaker in 2025 at GM talk about what's in flowers are in their garden **Action:** Gai and Susan

Meeting closes:

11:55

Next CM: Nov 2024

Set up new email address for Garaden Club:

[secretarywentworthfallsgc@gmail.com](mailto:secretarywentworthfallsgc@gmail.com)

Carlene Martin, Duncan Leys, Gai Horrocks, Sonja Forza , Susan Hummel have access.